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| FORM 01: BID SECURITY FORM |
| **The Issuing Bank shall fill in this Bank Security Form in accordance with the instructions indicated.** |
| **Issuing Bank:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Bank's Name, and Address of Issuing Branch or Office)  **Beneficiary:** Fahi Dhiriulhun Corporation Ltd, 6th Floor, Maldives Post Building, Male’, Republic of Maldives,  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Bid Security No:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| We have been informed that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the proponent) (hereinafter called “the Proponent”) has submitted their proposal dated  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ {date of proposal submission} for the execution of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ {name of project} (hereinafter called "the RFP") under Invitation for Proposal No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  {invitation for proposal}.  Furthermore, we understand that, according to your conditions, Proposals must be supported by a Bid Security.  ShapeShapeAt the request of the Proponent, we  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ {name of Bank} hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [amount in figures] (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) [amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Proponent is in breach of its obligation(s) under the RFP conditions, because the Proponent:  Has withdrawn its Proposal during the period of Proposal validity specified by the Proponent in the Letter of Proposal; or  Having been notified of the acceptance of its Proposals by the Employer during the period of Proposal validity, (i) fails or refuses to pay lease deposit, or (ii) fails to execute the term and conditions of the conditional award of the Employer.  This guarantee will expire: (a) if the Proponent is the successful Proponent, upon our receipt of copies of the agreement signed by the Proponent and the lease deposit furnished to you upon the instruction; and (b) if the Proponent is not the successful Proponent, upon the earlier of (i) our receipt of a copy of your notification to the Proponent of the name of the successful Proponent; or (ii) 180 (One Hundred and Eighty) calendar days from {date of submission} of the Proposal for the RFP.  Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.  This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 758  [seal and signature of the bank/ financial institution] |

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| FORM 02: LETTER OF PROPOSAL |
| **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name of the Commercial Unit:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Proposal Reference No:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **To:**  Fahi Dhiriulhun Corporation Ltd  6th Floor, Maldives Post Building, Boduthakurufaanu Magu  Male’, Maldives |
| **Declaration**  We, the undersigned, declare that:   1. We have examined and have no reservations to the request for Proposal (RFP) documents including all addenda issued in accordance with clause ‎8 of ITP. 2. We meet the eligibility requirements and have no conflict of interest in accordance with clause ‎4 of ITP. 3. We have not been suspended nor declared ineligible by the Lessor in accordance with clause ‎3 of ITP. 4. We have no outstanding payment due to the Lessor in accordance with section 3. 5. We have no non-performance of a contract and non-compliance with court verdicts in accordance with section 3.   We, (insert business name and business registry number), offer to (insert name of Commercial unit).  **Proposed Lease Rate**  We undertake, to pay the proposed Lease rate for 05 (five) years, where proposal is accepted. The lease rate is:   * 1st Year (per square feet per month): MVR \_\_\_\_\_\_\_\_\_\_L \_\_\_\_\_\_\_\_\_\_ (amount in numbers) (Rufiyaa \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Laari\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (amount in words) * 2nd Year (per square feet per month): MVR \_\_\_\_\_\_\_\_\_\_L \_\_\_\_\_\_\_\_\_\_ (amount in numbers)   (Rufiyaa \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Laari\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (amount in words)   * 3rd Year (per square feet per month): MVR \_\_\_\_\_\_\_\_\_\_L \_\_\_\_\_\_\_\_\_\_ (amount in numbers)   (Rufiyaa \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Laari\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (amount in words)   * 4th Year (per square feet per month): MVR \_\_\_\_\_\_\_\_\_\_L \_\_\_\_\_\_\_\_\_\_ (amount in numbers)   (Rufiyaa \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Laari\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (amount in words)   * 5th Year (per square feet per month): MVR \_\_\_\_\_\_\_\_\_\_L \_\_\_\_\_\_\_\_\_\_ (amount in numbers)   (Rufiyaa \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Laari\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (amount in words)  Where the proposal is successful, we undertake to adhere to the Drawings and Guidelines stated in Section 9, during the design and construction of the development / Unit.  Our proposal shall be valid for a period of One Hundred and Fifty (150) days from the date of proposal submission deadline in accordance with RFP document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.  We understand that this proposal, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed; and  We understand that the Lessor is not bound to accept the highest evaluated proposal or any proposal that the lessor may receive.  **Proponent:**      Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    (Seal)    Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_      Duly authorized to sign the proposal for and on behalf of the Company:  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Title:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| FORM 03: INFORMATION OF THE AUTHORIZED REPRESENTATIVE |
| **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Proposal Reference No:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **To:**  Fahi Dhiriulhun Corporation Ltd.  6th Floor, Maldives Post Building, Boduthakurufaanu Magu  Male’, Maldives  This is to authorize (Name, ID number as a representative of (*Name of the Proponent*) to carry out the Project related to RFP (*ref no*) and to liaise with Lessor on behalf of the (*Name of the Proponent*) |
| **Proponent:**    Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Address:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Signature and Stamp* |
| **Authorized Representative (preferably fulltime personal):**  Name:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    ID Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Signature* |

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| FORM 04: FINANCING METHOD(S) |
| **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name of the Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Proposal Reference No:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **To:**  Fahi Dhiriulhun Corporation Ltd  6th Floor, Maldives Post Building, Boduthakurufaanu Magu  Male’, Maldives |
| Where the proposal is successful, we undertake, to finance the project/work through the following methods:   |  |  | | --- | --- | | Method of Financing | Percentage Ratio (%) | |  |  | |  |  | |  |  | |  |  | |
| We hereby confirm and agree to finance the project/work will be financed by the above-mentioned method(s). We have submitted relevant documents to provide proof of funding, to the proposed method(s) of financing the project/work. We understated that the proposal will be disqualified if the documents do not show proof of funds to finance the Estimated Project Cost or if the documents are not in accordance with Section 4. Evaluation & Qualification Criteria clause ‎1.2 Financial Resources. |
| **Proponent:**  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Address:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Signature and Stamp* |

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| FORM 05: PROPOSAL CHECKLIST |
| Proponents are required to submit Form 05 - Proposal Checklist outside the sealed envelope of the Proposal. |
| |  |  |  |  | | --- | --- | --- | --- | | **Proponent** |  | **For FDC use** |  | |  |  |  | Bid Security as in FORM 01 | |  |  |  |  | |  |  |  | Letter of Proposal as in FORM 02 | |  |  |  |  | |  |  |  | Copy of Business Registration Certificate | |  |  |  |  | |  |  |  | Board Resolution in SECTION 5 clause 3.4 | |  |  |  |  | |  |  |  | Proposal Checklist in FORM 05 attached outside seal proposal | |
| **NOTE:**  PROPOSALS THAT DO NOT INCLUDE THE REQUIRED DOCUMENTS AS SPECIFIED IN FORM 05 - PROPOSAL CHECKLIST (EXCLUDING FORM 05 ITSELF) WILL BE REJECTED AT THE TIME OF PROPOSAL OPENING. BANK STATEMENTS ARE NOT ACCEPTED WITH THE PROPOSAL; ALL REQUIRED FINANCIAL DOCUMENTS MUST BE SUBMITTED AS PER CLAUSE ‎4 (FINANCIAL DOCUMENTS) IN SECTION 5 - PROPOSAL REQUIREMENT. |

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| FORM 06: PROPONENTS CHECKLIST | |
| Proponents shall confirm that all the required documents are submitted along with the proposals submitted. The Proponents Checklist shall be checked and signed by the Proponent and shall be submitted along with the proposal. | |
| **Proposal Documents:** | |
|  | Price Proposal Form |
|  | Bid Security |
|  | Business Plan |
|  | Experience documents |
| **Legal Documents:** | |
| Sole Proprietors: | |
|  | Business Registration Certificate |
|  | Information of the Authorized Representative as in Form 03 |
|  | Power of Attorney to sign on behalf of the Proponent |
| Companies: | |
|  | Business Registration Certificate |
|  | Information of the Authorized Representative as in Form 03 |
|  | Power of Attorney to sign on behalf of the Proponent |
|  | For Partnership: Partnership Deed / Agreement |
|  | Memorandum and Articles of Association of the Company |
|  | Board Resolution of the Company confirming Board of Director's approval for proposed work |
|  | Document indicating the ownership and shareholding structure of the Proponent. |
| **Financial Documents:** | |
|  | Method of Financing Form |
| **Documents required based on the proposed Method of Financing:** | |
| If Equity Financing is proposed: | |
|  | Monthly average balance confirmation of last 12 months and sealed by bank/financial institution |
|  | For companies: Audited Financial statements of the most recent year (2023) or monthly average balance confirmation of last 12 months and sealed by bank/financial institution |
| If Bank Financing is proposed: | |
|  | Bank Comfort letter |
| For Equity Injection: | |
|  | Commitment letter from shareholders |
|  | Average monthly balance of the past 12 months authorized and sealed by bank/financial institution of the shareholders (OR)  Audited Financial statements of the most recent year (2023) and management account of the year 2024 (OR)  Relevant documents for bank financing by shareholder  Relevant documents for external financing by shareholder |
| For external financing: | |
|  | Commitment letter of the financier |
|  | Average monthly balance of the past 12 months authorized and sealed by bank/financial institution of the external financier (OR)  Audited Financial statements of the most recent year (2023) and management account of year 2023 (OR) 2024  Relevant documents for bank financing by financier |
| **Business Plan** | |
|  | The business plan for the commercial unit lease must include a brief overview of the business operations, details of the products/services offered, marketing analysis and strategy, management and operational plans, and financial forecasts, including investment appraisals and indicators. |
| We hereby confirm that we have submitted the above-mentioned documents along with the proposal. We understated that the proposal will be disqualified if the documents are not in accordance with Section 5 Business Proposal Requirement. | |
| **Proponent:**  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Address:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Signature and Stamp* | |

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| FORM 07: DECLARATION OF IMMEDIATE FAMILY MEMBERS | |
| **Date:** |  |
| **Name of the Project:** |  |
| **Proposal Reference Number:** |  |
| **Proponent Name:** |  |
| **Name of the Authorized Signatory:** |  |
| We, [***insert business name and business registry number***], hereby confirm and declare that.  has a relation (Immediate family members employed at FDC) that puts in a position to influence the proposal of the proponent, or influence the decisions of the Lessor regarding the RFP process, (Yes/No)  If **YES**, specify the details relating to the information pursuant to Clause 1 above are as follows.   |  |  |  |  | | --- | --- | --- | --- | | **NID No.** | **Family member/ Relatives Name** | **Relationship** | **Position/Title** | |  |  |  |  | |  |  |  |  | |  |  |  |  | | |